



REGIONAL OFFICE MAHARASHTRA  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(An ISO 9001:2008 Certified Organization)  
Panchdeep Bhavan, 108, N. M. Joshi Marg,  
Lower Parel, Mumbai – 400 013.  
Telephone No. : 022 6120 9700/773, Fax : 022 2492 1701 / 6120 9741  
website: [www.esic.nic.in](http://www.esic.nic.in) / Email:- [rd-maharashtra@esic.in](mailto:rd-maharashtra@esic.in)



No:31-D-11-27/Shirdi HH 2017-18/Genl/Vol-III

Date:29/11/17

**CIRCULAR**

**Subject : Renewal of Holiday Home at Shirdi-reg**

The Holiday Home at SHIRDI has been renewed with Hotel The Temple View w.e.f. 03/10/2017 for further one year i.e. upto 02/10/2018.

**HOLIDAY HOME W.E.F. 03/10/2017 AT SHIRDI**

**THE TEMPLE VIEW**

**Opp. Sai Temple, Nagar-Manmad Highway,  
Shirdi-423109, Tal-Rahata, Dist.-Ahmednagar,  
Maharashtra.**

**Tel No. 02423-255299 / 77750 77750**

**No. of Rooms:- 02 AC Rooms 03 bedded**

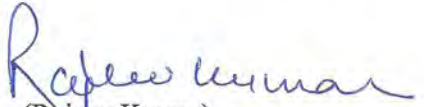
**Capacity:- Maximum 04 persons only per room**

**Check in/out Time:- 12 Noon**

1. The allotment of Holiday Home as per rules & regulations as laid down in Hqrs. Office Circular No. D-11/27/TOR/Policy 09/CT dtd.22/12/2009 on the subject "Policy for Allotment of Camp Accommodation".
2. Booking of the rooms will be strictly on "FIRST COME, FIRST SERVE" Basis.
3. Application of the booking should be forwarded in 10 days advance to the "Regional Director, ESIC, Panchdeep Bhawan,108, N.M.Joshi Marg, Lower Parel, Mumbai-400013" in the prescribed proforma enclosed. Incomplete or late applications may not be entertained and no booking whatsoever shall be done in such cases. Applications may be sent thorough email (scanned copy) to [rd-maharashtra@esic.nic.in](mailto:rd-maharashtra@esic.nic.in) OR [general-mh@esic.in](mailto:general-mh@esic.in) same may be faxed to 022-61209741 / 022-24921701.
4. All the applications should be duly routed and forwarded through the controlling officer of the applicant. Application received directly from the employee shall not be entertained. The applicant should ensure to mention his / her contact details such as Tel. No./ Mobile No.& Email ID in Application Form.

5. Booking request received 127 days before the date of booking (120 days of railway reservation + 01 week grace period) will not be considered. The cancellation of Holiday Home has to be requested 3 working days prior to the date of stay (Otherwise No refund will be acceptable).
6. Details of the person/s who will accompany applicant & will use Holiday Home has to be invariably filled in the Application Form.
7. The check in time will be 12 Noon & check out time will be 12 Noon. Hence, applicant should clearly mention both date & time of check in and check out of his/her proposed visit in the Application Form.
8. The applicant is required to carry the Allotment Letter & Proper Identification document with him/her and produce the same before the concerned authority at the hotel before check-in on demand. However, the pensioner will have to carry the photocopy of payment challan if paid in advance alongwith the above documents to be produced at the hotel check in counter.
9. The allottee shall maintain utmost discipline/ decency and decorum and he/she should not indulge in any indecent behaviour.
10. No payment shall be made to Hotel for Room service charges on food / beverages etc. & the same will be provided free of cost to the Staff / Guest of ESIC. 02 water bottles of 1 ltr. each per day / per room will be provided complimentary. Daily Newspaper & free driver accommodation is available in hotel.
11. As per new initiative (Hqrs. Letter dated 19/09/17), ESIC Pensioner have an alternative option to pay the amount @ 150/-per day (as per allotted days in allotment letter) at the hotel counter, before checking in, if not paid in advance to ESI Fund A/C No.1. This office will use separate format of letter of allotment of Holiday Home (Sample copy enclosed) for our pensioners only.

Encl: As Above

  
(Rajeev Kumar)  
Dy. Director(General Br.)

To,  
All RD's, SROs, DO's, ESIC Hospitals, SSMC/SMC Offices for information & necessary action with a request to convey the enclosed formats to their respective Pensioner Associations.

Copy to:

- 1) P.S. To Director General, Hqrs. Office , New Delhi
- 2) P.S. To Insurance/Medical/ Financial Commissioners, Hqrs. Office, New Delhi.
- 3) P.S. To Commissioner (P&A), Hqrs. Office, New Delhi.
- 4) Website content Manager for uploading the website.

Dy. Director(General Br.)