



मुख्यालय/ HEADQUARTERS
कर्मचारी राज्य बीमा निगम
 (श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
 (Ministry of Labour & Employment, Govt. of India)



स्थापना शाखा - 1/ ESTABLISHMENT BRANCH - 1
पंचदीप भवन, सी. आई. जी. मार्ग, नई दिल्ली-110 002
PANCHDEEP BHAWAN, CIG MARG, NEW DELHI - 110 002
Website: esic.nic.in/ esic.in

No. A-22/13/1/AGT/Gr.A/2024-E.I

Dated:15-03-2024

OFFICE ORDER NO. 49 OF 2024

Competent Authority, on the recommendations of Transfer Committee, has ordered Annual General Transfer for the 'Transfer Year - 2024' in respect of following Officer in the cadre of Director with effect from 30.06.2024 (A/N):

Sr. No.	Name of Officer	Present Place of Posting	Ordered place of Posting
1.	Ashok Kumar Rawat	RO, Rajasthan	ESIC - HQ

a) Aforesaid Officer has been transferred/ posted in public interest and shall be entitled for TA/ DA/ Joining Time etc., wherever admissible under rules.

b) Minutes of Transfer Committee and system generated Transfer Committee report are being uploaded in HRMS portal for information of Officers of aforesaid cadre.

c) Existing transfer policy of aforesaid cadre prescribes that all the grievances from the Officers arising out of Annual General Transfer on the recommendations of Transfer Committee shall be received through online portal developed for the purpose. Officer may, thus, submit his/ her grievance online, if any, in English language with regard to his/ her transfer/ posting only through the Transfer Grievance & Redressal Module under existing HRMS module. The online window to lodge grievance would be available to concerned Officers from 19.03.2024 to 22.03.2024 only. In case of technical issue while submitting online grievance, if any, the ithelpdesk may immediately be contacted through e-mail with screenshot with the request to resolve the same within the window period with a copy to dpc-e1hq@esic.nic.in.

d) Grievances, received through the portal/ HRMS module as per the transfer policy, shall only be entertained as per para (c) above. No separate physical application, screenshot of online grievance etc. shall

be sent by post or e-mail by any Officer as such communication shall not be considered by this Office. Head of the Offices/ Controlling Officers shall ensure the compliance of this direction.

e) Relieving/ joining report may be sent to all concerned with a copy to estt1-hq@esic.nic.in and dpc-e1hq@esic.nic.in.

Hindi version will follow.

Deputy Director (E.I)

To,

1. Officers concerned through their Controlling Officers.
2. PPS/ PS to all Divisional Heads, Headquarters, New Delhi.
3. Insurance Commissioner (NTA), Dwarka, New Delhi.
4. Deputy Director (ICT), HQ with the request that directions may be issued to officials of ithelpdesk to resolve the technical issue, if raised any, on priority within the window period of submitting online grievance w.e.f. 19.03.2024 to 22.03.2024.
5. All Zonal Insurance Commissioner/ All Zonal Medical Commissioner.
6. All Additional Commissioners & Regional Directors/ Regional Directors/ Deputy Director (I/c)/ Director, Estt. - V, Headquarters, New Delhi.
7. Directorate (M) Noida/ Directorate (M) Delhi/ Zonal Training Institutes.
8. All Medical Superintendents of ESIC Hospitals
9. All Deans of Medical Colleges/ PGIMSR/ Dental Colleges/ Principal, Nursing Colleges.
10. Deputy Director/ Assistant Director, concerned Zonal Vigilance/ Concerned Finance & Accounts Divisions.
11. Website Content Manager for uploading the order on the website of ESIC.
12. Hindi Branch for translation/ Librarian/ Personal File/ Guard File/ Spare Copies.
