



సంఖ్య .79-B/21/11/1/2019-Estt.I

दिनांक: 29-09-2023

MEMORANDUM

Sub:- Constitution of " Internal Complaints Committee" on Sexual Harassment of Women at workplaces (Prevention, Prohibition and Redressal) as per Act, 2013.

In pursuance to Hqrs. Office letter No. A-12/18/1/Policy/14-SCT dated 13.03.14 and under Section 4 of The sexual harassment of woman at workplace (prevention,prohibition and redressal)Act, 2013 published in The Gazette of India(Extraordinary) dated 23.04.2013, The Deputy Director I/c has approved constitution of the "Internal Complaints Committee" consisting of following members of ESIC, SRO, Tirupathi to provide protection against sexual harassment and for matters connected therewith or incidental thereto.

Sl. No.	Name Sri./Smt.	Designation	Organization	
1	Dr. E Hema Kumari	Civil Assistant Surgeon	ESIS Hospital, Tirupathi	Presiding Officer
2	K Rama Krishna	AD(F)	ESIC, SRO, TPT	Member
3	G Gayathri	Supdt	ESIC, SRO, TPT	Member
4	G Sudharani	CDPO	RASS – ICDS, Urban Project, TPT	External Member

The Presiding Officer and every member of the Internal Committee shall hold office for a period of One Year w. e. f. 01-10-2023 to 30-09-2024 or till they cease to work at Tirupathi/under this office/place or till reconstitution whichever is earlier.

All the women employees under the jurisdiction of ESIC, SRO, Tirupathi are therefore informed that their grievances, if any, may be brought to the notice of "Internal Complaints Committee" ESIC, Sub Regional Office, Tirupathi.

This issues with the approval of Deputy Director I/c.

21/11
29.09.23.
(डी राधाकृष्णा)
उप निदेशक (प्रशासन).

Copy to :

1. All members of "Committee" along with copies of Act.
2. The Deputy Director I/c, ESI Corporation, Vijayawada, Andhra Pradesh for kind information.
3. All Branch Officers, Branch Supdts, Branch Managers/ Branch Manager I/c's of SRO Tirupathi for information with a request to circulate among the staff under their control.
4. The IMO, DCBO, Tirupathi for information with a request to circulate among the staff under their control.
5. JD (SCT), ESIC, Hqrs' Office for kind information.