



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
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F. No. A-33/11/2/2009-E.I

Date 08.04.2022

CIRCULAR

Sub:- Preparation and maintenance of Annual Performance Assessment Reports (APAR).

Instruction regarding Preparation and maintenance of Annual Performance Assessment Reports (APAR), issued vide DoP&T OFFICE MEMORANDUM No. 21011/1/2005-Estt(A) (Pt dated 23.07.2009 (copy attached).

In this context, all field units are and concerned offices are advised to strictly adhere to the timeline for the APAR for the year 2023-2024 as per the aforesaid DoP&T OM.

(Sunil Kumar Gautam)
Assistant Director E.I

To,

1. All Concerned Officers.
2. All Insurance Commissioners, Headquarters Officer, New Delhi.
3. All Additional Commissioners/ Additional Commissioner/ Regional Director/ Director/ Joint Director/ Deputy Director (I/c)/ Establishment Branch-V, Headquarters, New Delhi
4. The Directorate (Medical) Delhi/Directorate (Medical) Noida
5. All Medical Superintendents of ESIC Hospitals/ESIC Model Hospitals.
6. All Deans of Medical Colleges/PGIMSR/Dental College/Nursing College.
7. Website Content Manager for uploading the order on the website of ESIC.
8. Hindi Cell/Librarian/Guard File/ Spare File.