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**GENERAL INSTRUCTIONS FOR THE STUDENTS WHO ARE
TAKING ADMISSION IN PG COURSE FOR THE YEAR 2023-24.**

1. Students must report at Academic Section, Ground Floor, Admin Block, ESIC Medical College, Sanathnagar, Hyderabad-500038 for PG admission on or before date indicated on their allotment letter issued by MCC/State Selection Committee, DME by 9-30 am. If any student fails to report before last date indicated in the office letter, his/ her admission will stand cancelled and the same will be intimated to concerned authorities.
2. One of the parent/guardian must accompany student at the time of admission or when surrendering of seat is done as some documents are to be signed by them.
3. The admission process may take more than one day. Outstation candidates are requested to make their own staying arrangements accordingly.
4. The Candidates of Other State must get Eligibility Certificate from **KALOJI NARAYANA RAO UNIVERSITY OF HEALTH SCIENCES, Warangal**.
5. The admission offered to a candidate will be only provisional. MCC/State Selection Committee, DME & KALOJI NARAYANA RAO UNIVERSITY OF HEALTH SCIENCES, Warangal are final authorities.
6. The original documents will be sent to **KALOJI NARAYANA RAO UNIVERSITY OF HEALTH SCIENCES, Warangal** for Registration. The students are instructed to keep at least 3 Xerox copies of original documents with themselves for future use.
7. Each candidate must submit the original certificates mentioned in the Admission prospectus in ESIC website as applicable along with three sets of self-attested copies. The originals and Xerox must be produced in the prescribed sequence. CANDIDATES MUST PROVIDE ONE FOLDER TO KEEP THEIR ORIGINAL DOCUMENTS.
8. In case of AIQ/State -NEET seats- seat surrender procedure will be duly followed.
9. Each candidate must submit the PG Service Bond. (To be executed on Rs.100/-Stamp Paper with duly notarized)
10. Kindly generate the online seat surrender receipt and contact the Academic Section, Ground Floor, Admin Block, ESIC Medical College, Sanathnagar, Hyderabad-500038 after seat surrendering.
11. Reporting timings: 09.30 am to 01.00 pm and 02:00 pm to 04:00pm.

**PG COURSE-1 ST YEAR FEE PARTICULARS, ACADEMIC
YEAR 2023-24 PAYMENT OF FEE:**

Payment Link:

Click on <http://www.onlinesbi.sbi/>--Click on SB Collect—Search as ESIC Medical College Hospital (Check if it is showing as Sanathnagar, Hyderabad)—Select Payment Category as Student Fee Payment – fill the student details and make the payment accordingly)

Note: If you are facing any difficult on online payment, it can be done at the time of Admission Process)

S.No	Fee Details	Amount
1.	Tution Fee(for AIQ/State Quota)	Rs. 2,50,000/- per annum
2.	College Caution Deposit(Refundable)	Rs. 5,000/-
3.	Hostel Fee	As per Residency Scheme

In addition to the above fee the candidates are instructed to pay under mentioned fee details mentioned against each through the Demand Drafts shall be drawn from any Nationalized Bank in favor of **"The Registrar, KNRUHS" Payable at Warangal** (Demand Draft drawn separately for each fee amount).

S.No	Fee Details	Amount
1.	University Fee	Rs. 29,600/- (Rupees Twenty thousand Six hundred only)
2	Equivalence fee	Rs. 5,000/- (Rupees Five thousand only) for candidates who have completed their MBBS in colleges other states and Rs. 7,000/-(Rupees Seven thousand only) for those who have completed their MBBS in other country.

The above Fee Structure may vary from time to time as per Headquarters office as well as Competent Authority Directions.

ANY FURTHER QUERIES PLEASE CONTACT

1. Principal/Dean – Prof. Madhuri Shreesh Kate - dean-hyd@esic.nic.in
2. Nodal Officer/Dr.Devidas Prabhakar Rao Tondare-devidas.tondare@esic.nic.in
3. Academics Mail ID – esicmcsnrpg@gmail.com **Phone:** 040-67872054
4. Registrar- Dr. V Sampath Kumar– v.sampathkumar@esic.nic.in

COVID-19 INSTRUCTIONS:

The candidates and their parents are instructed to follow the standard preventive measures to reduce the risk of COVID-19 during the counseling which includes:


- i. Either of the parent / guardian will alone be permitted along with the candidate inside the counseling hall.
- ii. Every person being permitted inside the counseling hall shall be subject to the thermal screening and Oxygen saturation without any exemption.
- iii. Physical distancing of at least 6 feet to be followed as far as feasible.
- iv. Use of face covers/masks is made mandatory.
- v. Frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be done wherever feasible.
- vi. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
- vii. Self-monitoring of health by all and reporting any illness at the earliest.
- viii. Spitting in and around the counseling hall is strictly prohibited.

LIST OF DOCUMENTS TO BE SUBMITTED AT THE TIME OF REPORTING:

1. Entrance Examination Admit Card (Mandatory)
2. Entrance Examination Rank Letter (Mandatory)

3. Allotment order (Mandatory)
4. Birth Certificate (SSC Marks Memo) (Mandatory)
5. Intermediate Marks Memo Or Equivalent – (Mandatory)
6. Community Certificate(OBC/SC/ST) / EWS / PH certificate / Minority Certificate (If Applicable)
7. MBBS Study Certificate (Mandatory)
8. MBBS Marks sheets (All Semester) & Degree Certificate (Mandatory)
9. Registration Certificate of State Medical Council / MCI (Mandatory)
10. Internship completion certificate (Mandatory). Check the Cutoff Date.
11. Transfer Certificate
12. Migration Certificate (Other University Students only)
13. 10 years Residence proof / Study certificates for Non Local candidates claiming unreserved quota seats (who studied MBBS outside state or other country). (Mandatory if applicable)
14. Relieving Order (for service candidates only) : Mention Whether Applicable or N/A
15. Printed bond in One Hundred Rupees Stamp Paper (bond to be signed in front of college authorities) : Two years Service Bond(Annexure-B)
16. KNRUHS Bonds: 1. Course Discontinuation Bond (Annexure-2) 2. One year compulsory service bond (Annexure-I) and Genuinely Bond.
17. Probation Declaration (in service candidates): Mention Whether Applicable or N/A
18. Passport size photograph 06 copies
19. Copies of 3 sets of all the original certificates mentioned above
20. Original (for verification) and copy of ID/Pan Card, Aadhar card and Address proof of Bounden and surety who is signing the bond.
21. Demand Draft's/Payment details as applicable.
22. Soft copies of all the Original Documents loaded in a Pendrive.
23. 1 Large size transparent File cover.

Note: The candidates are requested to go through MCC guidelines/terms and conditions prior to joining in the PG course.


DEAN
ESIC Medical College, Sanathnagar

I/C डीन - I/C Dean
का.रा.वी.नि. चिकित्सा महाविद्यालय
E.S.I.C. Medical College
सनतनगर, हैदराबाद - 500038.
Sanathnagar, Hyderabad - 500038.